



TERMS OF REFERENCE FOR A CONSULTANCY TO CONDUCT A STUDY FOR DOCUMENTING EVIDENCE ON HOW THE COMMUNITIES ARE BUILDING RESILIENCE THROUGH ADAPTATION TO REDUCE LOSS AND DAMAGE IN KISUMU AND KAKAMEGA COUNTIES

REF: (SUSWATCH/CPCFD/2022)

1. Brief About Suswatch Kenya

Sustainable Environmental Development Watch (Suswatch Kenya) is a registered Non-Governmental Organization in Kenya since March 2011. It is a network composed of Civil Society Organizations engaged in varied thematic issues contributing towards sustainable development. Prior to its official registration Suswatch has been operating since 2002 as a loose network of civil society organizations. It draws its membership from various institutions spread across the country. It is a member of the East Africa Sustainability Watch (EA Suswatch) which was formed in 2005 and comprises of networks of NGOs from Kenya, Uganda and Tanzania. It is also a member of the East Africa Chapter of the International Network for Sustainable Energy (INFORSE) which is headquartered in Aarhus, Denmark. More: www.suswatchkenya.org

2. Background of County Platform for Climate Finance Dialogue (CPCFD) Project

The county platform for climate finance dialogue (CPCFD) is an eight-month project running from May to December 2022. The project is being implemented by Suswatch Kenya and supported by Christian Aid (CA). The project seeks to provide a platform for dialogue, knowledge, information, and experience sharing on policy, advocacy, and practice in the context of County Climate Change Fund (CCCF) mechanism/devolved climate finance, which will be achieved through Advocacy actions, engaging in public campaigns, media engagement, engage in the CSOs convenings, holding strategic dialogues with relevant government institutions i.e., Members of Parliament and The Executives. The Project aims to champion the discussions on reforming climate finance facilities including the Adaptation Fund, Green Climate Fund (GCF), Funds from Multi-lateral banks and other climate finance facilities to be transparent and accessible in the build-up to Pre and Post COP27 discussions on Loss and Damage.

Project goal: To contribute to discussions on Loss and Damage and climate finance in Kenya by creating a communication loop between the relevant government institutions and other actors at the County and National Levels.

Project specific objectives

1. To create an advocacy platform for scaling up networking, dialogue, knowledge, information and experience sharing on policy and practice in the context of County Climate Change Fund (CCCF) mechanism/devolved climate finance.
2. To mainstream CSO's participation in the formulation, implementation and monitoring of the national level policy framework on financing mechanism for loss and damage.
3. To champion the discussions on reforming climate finance facilities including the Adaptation Fund, Green Climate Fund (GCF), Funds from Multi-lateral banks and other climate finance facilities to be transparent and accessible in the build-up to the COP27 discussions on Loss and Damage.
4. To strengthen the capacity of SusWatch Kenya and participating CSOs to effectively contribute to, undertake and influence global stocktake on loss and damage, Adaptation and Mitigation Funds Activities.

Achievement of these objectives and the project goal relies on different approaches or activities which require a combination of both internal and external expertise. Most of the activities that shape the CPCFD project are meetings, capacity building based, with trainings on climate change Financing, Loss and Damage, policies and legal frameworks and advocacy on climate change related issues.

3. Background and purpose of the consultancy

Counties in Kenya have been experiencing climate change hazards which impacts on their economic and social development. Flooding has become more frequent resulting in the displacement of thousands of people, destroying investments and affecting fishing activities. Episodes of drought and high temperatures resulting in high crop losses and food insecurity are also being experienced. Climate Change therefore threatens to reverse the economic gains the country has made over the years. In response, counties have been formulating County Climate Change Fund Mechanism which is establishing Climate Change Policies and Laws at the county levels. Some of the policies provide for a percentage mostly 2% of the total County annual development budgets to be allocated to climate change. This commitment should allow domestic resources to be availed for climate-related efforts and establish the necessary mechanisms that enable the counties to tap into and effectively use such climate finance.

With the FLLoCA funds coming in through the National Treasury to support strengthening and operationalization of County Climate Change Finance (CCCF) mechanism, there needs to build a national dialogue platform on devolved climate finance that discusses the implementation of the 2nd Expenditure Area for the fund "Locally-led Climate action grants" which will support local actions and adaptation activities in the counties as prioritized by communities and counties.

Thus, the purpose of this consultancy is to document on how communities in selected wards in Kisumu and Kakamega Counties are building resilience through adaptation to reduce loss and damage in the two counties.

4. Objectives of the Study:

The Specific Objective will be:

- Determine to what extent are the Ward climate change planning committees have been established in Kisumu and Kakamega Counties
- Assess Counties readiness for FLLoCA funds: By establishing to what extent are the Climate Change Legislative Frameworks formulated in the counties
- Determine the level of implementation of the climate change legislations at the 2 counties
- Develop a data base of climate change stakeholders in the 2 counties
- Document climate change adaptation best practices from the identified wards
- Recommend the best possible tool to advocate for climate change inclusion in county planning
- Give recommendations on how best the stakeholders can be engaged at the county and national platforms

5. Duties and responsibilities

The consultant will be expected to:

- i. Participate in an inception meeting with Suswatch Kenya for a discussion on the scope of the study
- ii. Develop and submit an inception brief report to inform the approach on the assignment
- iii. Submit a draft and final training of the study and participate in in-house meetings with Suswatch Kenya for review of the same

6. Expected Deliverables

The following are the main deliverables/outputs of the Consultancy:

a) Pre-Research deliverables

Within 3 days of contract signing, the selected consultant is expected to provide an Inception report showing the methodology, hypothesis/conceptual framework against which study will be conducted based on the objectives, sampling design and field visit schedules, fully developed questionnaires and report structure for consideration by Suswatch Kenya CPCFD project staff.

b) Mid-Research Deliverables

Submission of draft report covering desk review for consideration and incorporation of feedback and comments by Suswatch Kenya Staff

c) Post-Research Deliverables

Presentation of the final detailed report for validation at County level and participate in the planned stakeholder forums for the dissemination of research findings and consequent development of a policy brief.

7. Management

The consultant will be directly supervised by the CPCFD project coordinator/Officer.

8. Consultancy timeline

The consultancy will run for a period of 14 working days, starting from 22nd November to 9th December 2022.

9. Qualifications and attributes required

Individuals interested in this assignment must meet the following minimum requirements:

- An advanced degree in Climate Change Studies, Environmental Studies, Development Studies, Public Policy and Analysis, Statistics or any relevant field to climate change and research.
- Evidence of having experience with quantitative and qualitative data analysis.
- Demonstrated experience and familiarity with issues related to Safeguarding and Child Protection.
- Experience in conducting research/study work
- Excellent report writing skills and ability to present data and graphics in a user-friendly manner.
- Ability to synthesize technical information into simple, understandable manner.
- Excellent interpersonal and communication skills.
- Ability to establish and maintain effective partnerships and working relationships.

10. Expression of Interest

The consultant meeting the above requirements should submit an Expression of Interest-EOI (Five pages maximum) which should include the following:

- i. A **capability statement or cover letter**, including commitment for availability for the entire assignment.
- ii. An updated Curriculum Vitae of the consultant(s) who will undertake the work
- iii. A **financial proposal** inclusive of 5% withholding tax, indicating the consultant's fees in consideration of a modest budget available.
- iv. A Gantt chart of the assignment
- v. A sample of previous similar assignments.

11. Submission of Expression of Interest- EOI

The expression of interest should be submitted via email to suswatchkenya@gmail.com and copied to nobnyandire05@yahoo.com by close of business **18th November 2022**. The subject line should read:

EOI: CONSULTANCY TO CONDUCT A STUDY FOR DOCUMENTING EVIDENCE ON HOW THE COMMUNITIES ARE BUILDING RESILIENCE THROUGH ADAPTATION TO REDUCE LOSS AND DAMAGE IN KISUMU AND KAKAMEGA COUNTIES.

For any clarifications, please contact the aforementioned, only shortlisted candidates will be contacted.